*Note: You must be located on campus or have stable Internet connection to proceed with these steps.

IMPORTANT: Use of "RDSWEB" links for remote access to SPSS is no longer supported.

This guide will show you step by step on how to access SPSS on and off campus with LabStats-based access.

NOTE: If you are accessing SPSS from an on-campus OLLU lab computer, skip to Step 6.

NOTE: If you are accessing SPSS from an on-campus personally-owned computer, skip to Step 2.

Note: If you do not have Cisco AnyConnect, you can obtain the software and instructions on the Helpdesk Site Here: <u>OLLU Virtual Private Network (VPN)</u>

- 1. While off campus, you will first need to connect to the OLLU VPN.
 - a. The address to enter will be "Gateway.ollusa.edu"
 - b. Select an appropriate group, i.e., "Student Group"
 - c. Login with your OLLU Credentials.

Sisco AnyConnect Secure Mobility Clie	nt	-		×
VPN: Ready to connect. gateway.ollusa.edu	~		Connect	
¢ ()				ultulu cisco



2. After you connect to the VPN, go to: https://remoteaccess.labstats.com/o llu

From here, you will be able to select from a list of available remote machines.

Computer Labs Remote Access Lab	Remote Access Lab		
	LWALTG03D09	LWALTG03D09	Connect
	LWALTG03D08	LWALTG03D08	Connect
	LWALTG03D04	LWALTG03D04	Connect
	LWALTG03D05	LWALTG03D05	Connect
	OLLU-REMOTE14	OLLU-REMOTE14	Connect
	OLLU-REMOTE09	OLLU-REMOTE09	Connect
	OLLU-REMOTE08	OLLU-REMOTE08	Connect
	LWALTG03D06	LWALTG03D06	Connect
	LWALTG03D02	LWALTG03D02	Connect
	OLLU-REMOTE12	OLLU-REMOTE12	Connect
	LWALTG03D07	LWALTG03D07	Connect
	LWALTG03D03	LWALTG03D03	Connect
	OLLU-REMOTE11	OLLU-REMOTE11	Connect
	OLLU-REMOTE06	OLLU-REMOTE06	Connect
	OLLU-REMOTE15	OLLU-REMOTE15	Connect.

All available computers will be listed in the Remote Access Lab. Make a selection and an RDP File will download for the connection.

Computer Labs	Remote Access Lab		
Remote Access Lab	15 computers available		
	LWALTG03D08	LWALTG03D08	Connect
	OLLU-REMOTE15	OLLU-REMOTE15	Connect
	LWALTG03D03	LWALTG03D03	Connect
	OLLU-REMOTE12	OLULI-REMOTE12	Connect

3. When opening the file, you may see a prompt about trusting the publisher. You can proceed by clicking "Connect".

퉣 Remo	ote Desktop Connecti	on X				
The publisher of this remote connection can't be identified. Do you want to connect anyway?						
This remo this conne	te connection could ha ection came from or hav	m your local or remote computer. Do not connect unless you know where e used it before.				
	Publisher:	Unknown publisher				
-60	Туре:	Remote Desktop Connection				
	Remote computer:	LLIBX110ITSXD13				
Don't a	ask me again for conne	ctions to this computer				
Show Details Connect Cancel						
-						

 After you hit connect, you will be prompted for your OLLU Credentials. Be sure to include the complete email address. If the login name displayed does not match your OLLU login, click "More Choices" and select "Use a different account".



5. You should then be able to see the login process of the remote computer where you can access SPSS and OneDrive.





6. Once you login, you will be able to open the SPSS Application on the desktop.



IMPORTANT: Use of U: drives for SPSS file storage is no longer supported. Students are to use their OLLU OneDrive to store and access their SPSS files.

To access your files remotely, you will need to have them located in your OneDrive storage with your OLLU Account. On an OLLU Machine you should be able to open a browser and navigate to https://office.ollusa.edu

Best match		 Microsoft OneDrive 	×
IBM SF Statistic App		Set up OneDrive	
Folders (1+) NV/vo Settings (2)	OneDrive _{App}	Put your files in OneDrive to get them from any device.	
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Once you login to Office, you click the waffle in the upper left corner

and select "OneDrive"



Once OneDrive is opened you can navigate to the SPSS file you need to work on. You can right click and download this file to the local computer (Downloads, Documents etc.) to work on through SPSS.

How to Access SPSS on a **Windows** Device

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Once you have the file downloaded, you will open SPSS and **Open** the file you just saved to start your work. After work is completed and saved you will upload this file back to your OneDrive.

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